

Morwenstow Parish Council

Minutes of the Parish Council Meeting held on
Wednesday 20th April 2016 at 7.30pm in the Community Centre

1. **Attendance** Meeting Chaired by Cllr. Hobbs. Also present Cllrs. Boundy, Braund, Chapman, Colwill, Francis and the clerk.
2. **Apologies** Received from Cllrs. Rogers, Savage, Tilbey, Wickett and C Cllr. Dolphin.
3. **Minutes** of the meeting held on 16th March were agreed and signed as an accurate record of the meeting.
4. **Matters arising from the Minutes** Chairman contacted Cormac and work has started on the potholes, others have been marked ready for repair. No waiting cones received from C C. DBS checks still to be carried out on 2 members. Thanks to Cllrs. Boundy, Colwill and Hobbs for spring cleaning Duckpool toilets prior to their opening just before Easter. Slates on roof still to be repaired by N T volunteers. When toilets are closed in Autumn the inlet pipe needs to be sealed. Resolution passed that 'Buddy system' be put in place when Cllrs. working on pump/water at Duckpool. Cllrs. Colwill and Hobbs and the clerk attended the April Bude C N P meeting.
5. **Dispensations/Disclosure of Interest for items on the agenda** Cllr. Colwill declared an interest in item 1, PA16/02111, on the planning agenda and Cllr. Boundy declared an interest on item 2, PA16/02868, on the planning agenda.
6. **Parish maintenance** Quotes for footpath and coastal path cutting and field maintenance received and accepted. Awaiting quote for repair of playarea fence by replacing timber and reusing wire and replacement of top rail to fence above small playing field. Awaiting quote from Michael Vanstone re car park work. Volunteer has come forward offering to paint the Woodford bus shelter. Agreed budget of £30 for paint. Woolley residents happy to remove the fence rather than have it repaired. Resolved fence at Woolley Green could be removed, but fence at Eastern end is to be left in place. Cllrs. Boundy and Colwill to inspect pond. Sign 'No parking by order of Parish Council' to be erected when fence removed. Quotes to be obtained. Also obtain quotes for a M P C sign to be erected above the new Parish noticeboard outside M I hall. Cllr. Hobbs to obtain.
7. **Local Devolution Fund** Application for funding for wi-fi at Community Centre had been submitted. It was one of the applications discussed at the Bude CNP meeting in April. As only 2 other councils in the network area had submitted applications, the deadline was extended to July. Morwenstow was praised for submitting their application on time and for their good proposal. The other parishes also now want to apply for a grant for broadband. We need to do more work on demonstrating the need for wi-fi at the Community Centre so will work on our application and resubmit it before July. Community Centre have agreed positioning of projector in meeting room. Cost £120 for track and locked box. All agreed to go ahead.
8. **Use of car park for cycling coaching** Letter received from resident regarding using the C C car park and some grass areas for children's cycle coaching. Idea supported in principle but clarification needed on exact areas wanting to be used and insurance requirements. Discuss next meeting.
9. **Insurance/pc security renewal** Need to ensure cover adequate. To be discussed next meeting. Agreed pc security should be renewed with current provider. 3 year deal was best value. Clerk to renew.
10. **Playpark annual review** Annual review had been completed. No major issues raised. Cllr. Colwill to review report. Discuss next month.
11. **Annual Accounts for inspection** Form to complete annual accounts for year ending 31st March 2016 received from Grant Thornton.
 - a. Chairman read all the questions in Section 1, Annual Governance Statement 2015/16, in turn. All members agreed that answer for questions 1 -8 was 'yes'. The answer to question 9 was 'not applicable'. Form completed and Chairman and clerk signed and dated Section 1. Section 1 approved.
 - b. Chairman read out all the figures in Section 2, Accounting statements for 2015/16. All members agreed with figures. Form completed and clerk as R F O and Chairman signed and dated Section 2. Section 2 approved. Internal audit to be completed. Clerk to contact H Taylor and arrange to publish accounts and notices.
12. **Freeman of Parish** Policy was discussed. Confirmed criteria for nominees and that nominations can only be made by serving Parish Councillors. Nominations must be considered at a Special Meeting of the full council. Convene in June before main meeting.

13. **Correspondence**

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| 1. Cornwall Council | Electric blanket testing |
| 2. Cornwall Council | Devolution of public toilets |
| 3. Cornwall Council | Emergency road closure |
| 4. Doug Scrafton CC | Sports facilities update |
| 5. Torridge Council | Bradworthy Neighbourhood Area |
| 6. Pensions Regulator | Pension update |
| 7. Peninsula Health | Spring update |
| 8. Cornwall Air Ambulance | Grant request |
| 9. Various | Regular newsletters/other |

All above noted. Item 1 to go in Hamlets. All agreed that a grant of £300 should be made to Cornwall Air Ambulance again this year.

14. **Members Reports** There had been enquiries received about a new entrance that had been made to a field at the top of Cleave Hill. The Chairman advised that there had always been a gateway there, it had just been renewed and that Cornwall Council had confirmed it was in order. Concerns had been raised that Brook Farm was occupied. Believed that owners are working late in the office, not actually living there. An eye to be kept on it to confirm. Community Centre enquired whether they could have a link on our website. Put on agenda for June.

15. **Finances** 7 cheques, nos 001612-1618, totalling £646.58 were authorised for payment. Invoices checked and signed by Cllr. Hobbs. Cheques signed by Cllrs. Boundy and Colwill.

1612	Lonsdale	Hamlets April	£96.85	A15 20/4/16	LGA 1972 s111
1613	Cornwall Council	DBS check	£37.00	A15 20/4/16 A4 18/11/15 A11 21/10/15	LGA 1972s111
1614	CALC	Annual Subs.	£269.01	A15 20/4/16	LGA 1972 s143
1615	S Francis	Toilet supplies	£7.03	A15 20/4/16	PHA 1936 s87 (LGA 1974 sch14)
1616	PHS Group	Hygiene bins	£63.65	A15 20/4/16	PHA 1936 s87 (LGA 1974 sch14)
1617	Chadds	Toilet supplies	£95.64	A15 20/4/16	PHA 1936 s87 (LGA 1974 sch14)
1618	N W Adams	Playground insp.	£77.40	A15 20/4/16 A8 17/2/16	LGA (MP) 1976 s19

16. **To take questions/ Any other Business the Chairman considers important** Details of Queen's birthday celebrations on 12th June to be finalised and notice to be put in Hamlets. Look into showing local film after tea. Agree details of APM refreshments next month.
- The Chairman then told meeting about the Royal Visit that had taken place in Morwenstow. The Chairman, his consort and the clerk had been honoured to be invited to GCHQ on Monday 4th April to be part of the Civic line up to greet The Princess Royal, HRH Princess Anne. The visit had to be kept secret, which was very hard for the Chairman! HRH arrived by helicopter at 11.00 on the dot and was duly welcomed. An interesting couple of hours was spent mingling with The Lord Lieutenant, The High Sheriff of Cornwall, Scott Mann MP and GCHQ staff.

The Chairman closed the meeting at 9.30pm

The next monthly meeting will be the Annual meeting of the Parish Council to be held on Wednesday 18th May 2016.

If considered urgent an extra meeting may be held on Wednesday 4th May 2016

The Annual Parish Meeting with news from local organisations will be held on Wednesday 25th May 2016